



**Illinois-Iowa Local Section Administration Form 2013**

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2013?*	4
2. How many members were there in the executive committee during 2013?*	4
3. How did the executive committee communicate with one another during 2013?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - Phone, Meetings
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2013 ACS Leadership Institute?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2013?*(Check all that apply.)	<input checked="" type="checkbox"/> Self-nomination <input type="checkbox"/> Solicitation or advertising <input checked="" type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2013? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2013?*	20

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2013 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>The previous year held many challenges for us, but also some very strong successes. Lack of member involvement continues to be a challenge for us. Only a small portion of our members attend events regularly, and it is very difficult to find members willing to hold leadership positions. Because of this we did not hold as many meetings/events as we typically would. However, on a more positive note the events that we did hold were successful. We have strong relationships with several of the local colleges and universities.</p> <p>In March we hosted a presentation by Dr. Bill Carroll on recycling plastics at Augustana College. Then in May we hosted Dr. Jim and Jenny Marshall who presented "Rediscovery of the Elements" at St. Ambrose University. This presentation was attended by almost 50 section members and approximately 100 college students. In the fall we had planned to host a presentation by Dr. Mark Berhow from the USDA. However, due to the government shutdown his presentation had to be postponed. In November we hosted our fifth annual undergraduate research conference. For the first time we collaborated with the St. Ambrose University student chapter. The student chapter received an inter-chapter relations grant from the ACS undergraduate office. The student chapter sent invitations to many other student chapters in the Illinois, Iowa, and Wisconsin. We had the highest attendance so far, with six oral student presentations and almost 30 poster presentation. The day concluded with a presentation on nuclear energy by Dr. Claude Mertzinich from Luther College. The section wrapped up the year in December with a dinner at a local restaurant that included a cooking demonstration by the chief operating executive. Additionally, we sponsored National Chemistry Week events at both Augustana College and St. Ambrose University. The chemistry faculty and students at both institutions held open house events for local children. The St. Ambrose University faculty and students also put on a demonstration show at the Bettendorf Family Museum. We also work to interact with area high schools. We gave a small grant to a local high school for a soap-making project. A Chemistry Olympiad event was hosted at Monmouth College. Additionally, last spring we awarded two scholarships to high school graduates that are now pursuing degrees in chemistry.</p> <p>This year we hope to continue to build on the successes of the past year while also improving our areas of weakness.</p>
<p>12. 2014 Chair's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>Pass By Laws</p>
	<p>Increase Number of Educational Meetings</p>
	<p>Increase Member Involvement</p>
<p>b. What are your concerns and challenges?*</p>	<p>Lack of Member Involvement</p>
<p>13. 2014 Chair-Elect's goals for the Section</p>	
<p>a. Please list your top 3 goals:</p>	<p>National Chemistry Week Expansion</p>
	<p>Earth Day Involvement</p>
	<p>Connecting Students and Local ACS Section</p>
<p>b. What are your concerns and challenges?*</p>	<p>The upcoming year's concerns include member and student involvement. The past meetings have shown small improvements in attendance, however, my goal is to improve regular member attendance and increase student involvement with regular members of our local section.</p> <p>Our section has been fortunate to have numerous activities in the community, including National Chemistry Week. A concern arises due to the number of involved students that will be leaving our local sections for future endeavors. The challenge will be to recruit new students to fulfill the roles of leaving students to maintain and enhance our national chemistry week activities. Moreover, I aim to maintain, the aforementioned small grants for high school chemistry projects.</p>

Local Section Administration Form - Organization	
<p>1. Did your local section have any active committees with two or more members during 2013?*</p>	<p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>
<p>a. If the response to 1 (above question ) is YES, please</p>	<p><input checked="" type="checkbox"/> Awards <span style="float: right;">Rich Craddick</span></p>

select the committee and enter the chair's name.	<input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input checked="" type="checkbox"/> Chemistry Olympiad Brad Sturgeon <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input checked="" type="checkbox"/> Educational Kelly Gierlus <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
2. How many subsections were active in your local section during 2013?*	0
3. How many subsection meetings were held by your local section during 2013?*	0
4. How many topical groups were active in your local section during 2013?*	0
5. How many topical group meetings were held in your local section during 2013?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2013?*	0
8. What was the approximate number of active volunteers in your local section during 2013?*	12
9. Please estimate the number of new volunteers in your local section during 2013?*	4
10. Please indicate all the ways that your local section recognized volunteers during 2013.* (Check all that apply.)	<input type="checkbox"/> Certificates <input type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input checked="" type="checkbox"/> Other - Food

**Local Section Administration Form - Communications**

1. How many local section meetings were held during 2013?*	4
2. On average, how many members attended a local section meeting during 2013?*	25
3. How did Councilors report to your local section members about national ACS matters during 2013?*(Check all that apply.)	<input type="checkbox"/> At a section meeting

	<input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Mailing Emailing Website
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	5
6. Did your local section have a website during 2013?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	<a href="http://ilia.sites.acs.org/">http://ilia.sites.acs.org/</a>
7. Did your local section post its Annual Report on your website during 2013?*	<input type="radio"/> Yes <input checked="" type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2013 activities to support your nomination.	<p>During the previous year our section has held a number of events to support the chemical education of our members, area elementary, high school, and college students, as well as the general public. Specifically, we feel that our cooperation with area colleges and universities is worthy of recognition.</p> <p>In March we hosted a presentation by Dr. Bill Carroll on recycling plastics which was held at Augustana College. Then in May we hosted Dr. Jim and Jenny Marshall who presented "Rediscovery of the Elements" at St. Ambrose University. This presentation was attended by almost 50 section members and approximately 100 college students. In November we hosted our fifth annual undergraduate research conference. For the first time we collaborated with the St. Ambrose University student chapter. The student chapter received an inter-chapter relations grant from the ACS undergraduate office. The student chapter sent invitations to many other student chapters in the Illinois, Iowa, and Wisconsin. We had the highest attendance so far, with six oral student presentations and almost 30 poster presentation. The day concluded with a presentation on nuclear energy by Dr. Claude Mertzinch from Luther College.</p> <p>Additionally, we sponsored National Chemistry Week events at both Augustana College and St. Ambrose University. The chemistry faculty and students at both institutions held open house events for local children. The St. Ambrose University faculty and students also put on a demonstration show at the Bettendorf Family Museum. We also continue to reach out to area high schools. We gave a small grant to a local high school for a soap-making project. A Chemistry Olympiad event for high school students was hosted by faculty and students at Monmouth College. Additionally, last spring we awarded two scholarships to high school graduates that are now pursuing degrees in chemistry.</p> <p>This year we hope to continue to build on these successes by offering programming that creates opportunities for local students of all ages to interact with our section members.</p>

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
Untitled_20140204_100747_001.pdf	0.19 MB	NCW event at Augustana College
postcard format-Mar 2013 Augie.pdf	0.25 MB	March meeting announcement
postcard format-May 2013 sau-1.pdf	0.26 MB	May meeting announcement

postcard format-Dec 2013 Machine Shed-1.pdf	0.28 MB	December meeting announcement
postcard format-Nov 2013 URC.pdf	0.29 MB	November meeting announcement
National Chemistry Week is October 20.pdf	0.37 MB	NCW event at St. Ambrose University
URC_ILIA_ACS_abstracts _2013 all.pdf	0.29 MB	Research conference program

## Local Section Administration Form - Approval

Comments

 Approved & Submit for Review

Richard Rogers

02/15/2014

*This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.*

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