



Illinois-Iowa Local Section Administration Form 2016

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2016?*	3
2. How many members were there in the executive committee during 2016?*	5
3. How did the executive committee communicate with one another during 2016?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - in-person meetings
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	50%
5. Did a member of your local section attend the Local Section Leaders Track at the 2016 ACS Leadership Institute?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2016?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2016?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input checked="" type="checkbox"/> Other - Unsuccessful searches
8. Did your local section conduct an officer election during 2016? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
9. Did your local section conduct its elections electronically during 2016?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
10. How many members voted in your local section officer election in 2016?*	0
Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.	
11. 2016 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*	No current chair. Remaining members of the executive committee are running the section.
12. 2017 Chair's goals for the Section	
a. Please list your top 3 goals:	
b. What are your concerns and challenges?*	No current chair. Remaining members of the executive committee are running the section.
13. 2017 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	
b. What are your concerns and challenges?*	No current chair. Remaining members of the executive committee are running the section.

Local Section Administration Form - Organization	
1. Did your local section have any active committees with two or more members during 2016?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.	<input type="checkbox"/> Awards

	<input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input type="checkbox"/> Chemistry Olympiad <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input type="checkbox"/> Educational <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input type="checkbox"/> Newsletter/Publications <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input type="checkbox"/> Women Chemists <input type="checkbox"/> Younger Chemists <input checked="" type="checkbox"/> Other Scholarship Program
2. How many subsections were active in your local section during 2016?*	0
3. How many subsection meetings were held by your local section during 2016?*	0
4. How many topical groups were active in your local section during 2016?*	0
5. How many topical group meetings were held in your local section during 2016?*	0
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2016?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your local section during 2016?*	0
8. What was the approximate number of active volunteers in your local section during 2016?*	10
9. Please estimate the number of new volunteers in your local section during 2016?*	1
10. Please indicate all the ways that your local section recognized volunteers during 2016.* (Check all that apply.)	<input type="checkbox"/> Certificates <input type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

Local Section Administration Form - Communications

1. How many local section meetings were held during 2016?*	6
2. On average, how many members attended a local section meeting during 2016?*	25
3. How did Councilors report to your local section members about national ACS matters during 2016?*(Check all that apply.)	<input type="checkbox"/> At a section meeting

	<input checked="" type="checkbox"/> At an executive committee meeting <input type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2016?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
5. How does the sections leadership communicate information to its members (including social media channels)?*	Email and local section website
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	0
5a2 Number of meeting notices:*	7
6. What social media does your local section use? (If selected, please provide the link.)	<input type="checkbox"/> Facebook <input type="checkbox"/> Twitter <input type="checkbox"/> LinkedIn <input type="checkbox"/> Other
7. Did your local section have a website during 2016?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
7a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	http://ilia.sites.acs.org/
8. Did your local section post its Annual Report on your website during 2016?*	<input type="radio"/> Yes <input checked="" type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2016 activities to support your nomination.	

Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
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